**Tutorials Expectations**

**\*\* Tutoring is by appointment only.**

**\*\* There are 3 options to request a tutoring session:**

1. **Please refer to my website bodmermath.weebly.com**

**and fill out the form, under the “contact me” tab.**

1. **Fill Out a form in class and turn it in 1 day prior to request**
2. **Email me with your name, date & time, and reason for attending**

**Tutorials Schedule**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **MONDAY** | **TUESDAY** | **WEDNESDAY** | **Thursday** | **Friday** |
| **AM**  **8:15-8:40** | **No Tutoring** | **ACADEMIC**  **Tutoring**  **By appointment**  **only** | **No tutoring**  **Morning Duty** | **Academic Tutoring**  **By appointment**  **only** | **No Tutoring** |
| **PM**  **3:45- 4:15** | **No Tutoring** | **No Tutoring** | **No tutoring**  **Staff Meetings** | **ACADEMIC**  **By appointment**  **only** | **No Tutoring** |

**IMPORTANT:**

Please be aware of the designated days available, and come on the appropriate day, depending on the course you are taking. I should be able to accommodate all students if they follow the tutoring schedule.

You will still need to fill out a tutoring pass, and turn it into my Bodmer Tutoring Box, so that I know how many students to expect, and what your areas of struggle are.

Making your appointment with, shows ownership to me and means that you are taking responsibility as a student, and are designating a time to catch up, get a better understanding of the concepts taught in class, or to learn your mistakes from a low grade that you received.

Please also be aware of my availability. I have other commitments, such as duties, meeting or conferences some mornings and afternoons that I am not available, so please do not try to come to tutoring during an undesignated time.